

Communication

- ▶ If you need to speak to your child's teacher, please call the center during the hours of 12:30 - 2:30
- ▶ Closing/Delays will be posted to the FB parents page, News Channel 3, and a message will be left on the phone.

Hours

The center is open Monday through Friday from 7am to 5:30pm. no child(ren) can be dropped off and picked up. If you pick up late there will be a fee assessed. If you need to drop off earlier than your drop off time, please speak with the office. We may not always be able to accommodate, depending on staff numbers.

If your child is preschool only, the time is 9am - 12pm. They should not be here anytime before or after that. Please contact the office if something comes up.

For 5:30 pick up if you are late the following fees will be charged: 5:38 - 5:45 \$20 per child. 5:56- 5:52 \$25 per child, 5:53 - 6pm \$30 per child. After 6pm \$35 every ten minutes. If we cannot reach the parents, the child's emergency contacts will be notified. If we still cannot reach an adult to pick up the child, with no direct communication from parents, the local police and DCF authorities will be contacted.

Our Staff:

Office:

- ▶ Lisa Osterberg: Executive Director
- ▶ Karen Knapp: program Director
- ▶ Melissa Fortier: Lead Preschool Teacher; Program Director

Preschool Teachers:

- ▶ Erin Knapp: Teacher
- ▶ Alyssa Dunlap: Assistant Teacher

Infant/Toddler Teachers:

- ▶ Casee Fernandez: Infant Teacher
- ▶ Suehaley Rodriguez: Infant Teacher
- ▶ Matt Barnes: lead Toddler Teacher
- ▶ Yameci Lopez: Assistant Teacher

Support Staff:

- ▶ Brittany LePine
- ▶ Darlene Fernandez
- ▶ Talia Solla
- ▶ Brianna Roman
- ▶ Jocelyn Dumaine
- ▶ Payton Howard